



Department of Energy

Washington, DC 20585

June 17, 1999

MEMORANDUM FOR HEADS OF DEPARTMENTAL ELEMENTS

FROM:

JOHN M. GILLIGAN *John M. Gilligan*
CHIEF INFORMATION OFFICER

SUBJECT:

Use of Warning Banners on Departmental Computer Systems

The Department of Energy community, including Federal and contractor organizations, must ensure the use of computer screen warning banners that notify all computer users, prior to gaining access to the system resources, that system usage is subject to monitoring and disclosure by appropriate site, Department, or law enforcement personnel. The warning banner must be displayed on the initial screen (before a user is granted any access to system resources) and require user action acknowledging their consent to monitoring and disclosure. Warning banners are to be placed on all interactive system ports and on any non-interactive port that provides a humanly readable acknowledgment. This warning banner (see Attachment) provides a notice that unauthorized use is subject to administrative disciplinary action and civil and criminal penalties. The wording of this warning banner has been approved by the DOE Office of General Counsel.

If the operating system does not have a routine facility for a system manager or user to insert an initial screen notice (without access to source or esoteric commands) other methods of notification, in addition to the initial and periodic user training, must be developed and approved by the site Computer Protection Program Manager (CPPM) for a system processing unclassified information, or the Designated Approving Authority (DAA) for a system processing classified information. At a minimum, these methods must include the following:

- Posting of a notice, containing the warning banner text, in a highly visible position on or near the location(s) where users may access the system, and
- Incorporation of the warning banner text in all agreements signed by the user to obtain computer system access.

Such alternative methods of notification may be used for stand-alone systems that are "self managed" by users who are not skilled system managers.

This action has been reviewed by the Field Management Council. The warning banner implementation period is 30 days. Warning banner implementation procedures and assistance can be found in CIAC Bulletin # J-043 at URL <http://ciac.llnl.gov/ciac/bulletins>. If you have any questions, please call me at (202)586-0166 or contact Philip Sibert of my staff at (301)903-4880.

Attachment



NOTICE TO USERS

This is a Federal computer system and is the property of the United States Government. It is for authorized use only. **Users (authorized or unauthorized) have no explicit or implicit expectation of privacy.**

Any or all uses of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized site, Department of Energy, and law enforcement personnel, as well as authorized officials of other agencies, both domestic and foreign. **By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Department of Energy personnel.**

Unauthorized or improper use of this system may result in administrative disciplinary action and civil and criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use. LOG OFF IMMEDIATELY if you do not agree to the conditions stated in this warning.



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Washington, DC 20585

June 17, 1999

MEMORANDUM FOR: JOHN M. GILLIGAN
CHIEF INFORMATION OFFICER

FROM: JOHN WILCYNski /s/, DIRECTOR
OFFICE OF FIELD INTEGRATION

SUBJECT: FIELD MANAGEMENT COUNCIL REVIEW
REQUEST, 9905-MA008.000

REFERENCE: DRAFT MEMORANDUM ENTITLED, "USE OF
WARNING BANNERS ON DEPARTMENTAL
COMPUTER SYSTEMS"

The Lead Program Secretarial Offices (LPSO) have reviewed your request through the Field Management Council (FMC) process and the Deputy Secretary has approved the issuance of the subject memorandum as revised.

Your office is now authorized to issue the memorandum to the field elements with copies to the LPSOs and Field Integration (FI). All information provided to the field, the LPSOs, and FI should be transmitted electronically.

If you have any question or comment concerning this action, contact the Office of Field Integration, Margaret H. O'Brien, at extension 6-8213.

Attachment

cc: DP-1
EM-1
SC-1
EE-1
FE-1
NE-1
RW-1

REVIEW SUMMARY

SUBJECT: USE OF WARNING BANNERS ON DEPARTMENTAL
COMPUTER SYSTEMS

REVIEW DATE: June 17, 1999

ORIGINATING
OFFICE: JOHN M. GILLIGAN
CHIEF INFORMATION OFFICER

Attached please find the following documents on the subject data call:

- ! Original Data Call
- ! Program Review Consolidated Comments and Resolution
- ! Revised Data Call

Each program comment has been numbered on the Consolidated Comments and Resolution page and highlighted on the Revised Data Call with corresponding numbers in order to show any changes made to the memorandum as part of the resolution to the comment. The revised data call has been updated as follows:

- ! Implementation period has been identified as 30 days.
- ! Unix-specific language has been deleted.
- ! The availability of detailed procedures in the CIAC Bulletin has been clarified.

The Office of Environmental Management, Ms. Alison Young, has been contacted concerning the revisions and concurs with the actions taken. All program offices have been contacted and concur with the 30-day implementation.

If you have any questions or comment concerning this action, contact the Office of Field Integration, Margaret H. O'Brien, at extension 6-8213.